Expectations of District Technology Reps

Below is a list of expectations for district tech reps. All campuses have two tech reps that will receive a stipend of $500.00. I expect to have at least one rep attend all technology committee meetings so that they may bring back and share what was covered with the campus principal. The tech reps can work together to accomplish the following, but it must be fair for all reps.

- Attend district technology committee meetings to disseminate information to their campus principal, librarian, and staff.
- Work with our instructional software specialist to support technology training at each campus. The software specialist will train tech reps so they can provide campus instructional technology training. Training will be based on Google Apps For Education G-Suite model.
- Assist with technology planning
- Assist with campus (tech) survey completion
- Input on technology related policy decisions
- Aid teachers and staff with setting up computers and technology as they return from their summer break to start the school year
- Make recommendations on ERATE related projects as well as campus technology related needs.
- Support with distance learning equipment and setup as needed when events take place.
- Report back to technology staff with any tech related campus problems